



## VIDEOforALL

### Digital Video as a basic tool for language learning

Project N° 543561-LLP-1-2013-UK-KA2-K2MP



LIFELONG LEARNING PROGRAMME

LLP-UK-COMENIUS Cmp

#### Kick-off meeting agenda

09 – 12 January 2014  
Imperial Hotel  
Russell Square, London WC1B 5BB  
United Kingdom

#### 10 January Friday

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| ■ | 09.15 – 09.30 | ▪ Welcome and introduction to the meeting by The Mosaic Art And Sound<br>Teresa Dello Monaco, The Mosaic Art And Sound                                       |
| ■ | 09.30 – 10.00 | ▪ Partners introduce themselves and in particular their expertise in relation to the project   |
| ■ | 10.00 – 10.30 | ▪ Review of the project's rationale, objectives and outcomes<br>Joel Josephson, The Mosaic Art And Sound   |
| ■ | 10.30 – 10.45 | ▪ Coffee Break   |
| ■ | 10.45 – 11.15 | ▪ Overview of the project work plan and deliverables<br>Teresa Dello Monaco  |
| ■ | 11.15 – 12.00 | ▪ Presentation of WP2 "Research on the use of video in language teaching"<br>Action plan and collective discussion<br>Susana Gomez, University of Valledolid |
| ■ | 12.00– 12.45  | ▪ Presentation of WP3 "Resource Development" action plan and collective discussion<br>Armin Hottman, Kulturring in Berlin                                    |
| ■ | 12.45– 13.30  | ▪ Presentation and discussion on expectations of WP5 "Preparation for piloting"<br>and WP6 "Piloting"<br>Stefan Zabojsnik, Pelikan Language School           |

- 13.30 – 14.30      ▪ Lunch
- 14.30 – 15.30      ▪ Presentation of video management systems for education by Teresa MacKinnon, University of Warwick  
Discussion on the rationale and design of WP4 “Making the practices accessible”, led by Steve Mann, University of Warwick
- 15.30 – 16.00      ▪ Discussion on WP7 “Training Course and Workshops” Nina Tsvetkova, BASOPED
- 16.00 – 16.30      ▪ Coffee break
- 16.30 – 17.30      ▪ Collective review of the minutes of the meeting and highlights on the to-do list
- 19.30                ▪ Dinner in central London at Skinners Arms 114 Judd St. (Bloomsbury / Holborn)

### **11 January Saturday**

- 09.30 – 10.30      ▪ (WP1) Project management methodology and documents to fill during the project’s life;  
financial and administrative details;  
partner agreements;  
managing the communication platform: practical examples on how storing files.  
Paolo Cremona, The Mosaic Art And Sound
- 10.30 – 11.00      ▪ Presentation of WP 8 “Monitoring and Evaluation”  
Corinna Bartoletti, Perugia Municipality
- 11.00 – 11.15      ▪ Coffee Break
- 11.15 – 12.30      ▪ Dissemination strategy presentation (WP 9)  
Joel Josephson, The Mosaic Art And Sound
- 12.30 – 13.00      ▪ Discussion on the VIDEOforALL logo and website
- 13.00 – 14.30      ▪ Lunch
- 14.30 – 15.15      ▪ Review of the dates of future meetings, including online meetings;  
discussion on the action plan until next meeting
- 15.15 – 15.30      ▪ Coffee break
- 15.30 – 16.30      ▪ Sharing feedback on VIDEOforALL expectations and envisaged challenges.  
Filling the meeting evaluation questionnaire.
- 16.30 – 17.00      ▪ Collective review of the minutes of the meeting and highlights on the to-do list
- 19.30                ▪ Dinner in central London at Hare and Tortoise 11-13 The Brunswick, London WC1N 1AF